

Internal Affairs Unit (IAU)

In accordance with circular No. PS/SB/Circular/2/2025 dated 18 February 2025, issued by the Secretary to the President, the Internal Affairs Unit (IAU) of the Ministry of Labour has been formally established.

Submission of Suggestions/ Ideas/ Complaints

- You are hereby afforded the opportunity to submit suggestions and ideas aimed at enhancing the quality and effectiveness of our service.
- If you become aware of any anomalies, corruption or allegations within our ministry, you can report the information or complaint to the IAU.

↓ Directing suggestions/ ideas/ information/ complaints to the complaint box located in the Ministry Premises.



Directing via post

Internal Affairs Unit
Ministry of Labour
6th floor, Mehewara Piyesa, Narahenpita
Colombo 05



Email : iaunit.mol@gmail.com



Telephone : 011-2589267



WhatsApp : 0707227877

- Key objectives of the Internal Affairs Unit
- Responsibilities and functions of the Internal Affairs Unit (IAU)
- Composition of IAU

key objectives of the Internal Affairs Unit (IAU)

The IAU in each institution is expected to achieve the following objectives:

- i. Prevent corruption in the institution and cultivate a culture of integrity.
- ii. Ensure transparency and accountability in all activities of the institution and ensure public Access to information regarding institutional practices and decisions.
- iii. Promote ethical governance within the institution.
- iv. Develop a secure and accessible system to encourage reporting misconduct, protect, whistleblowers and maintain confidentiality.
- v. Support legal enforcement Allegations of Bribery or Corruption (CIABOC).

Responsibilities and functions of the Internal Affairs Unit (IAU)

- i. Examine current procedures and circulars to identify systemic bottlenecks within the institution and simplify them to enhance operational efficiency.
- ii. Conduct Corruption Risk Assessments (CRAS) to identify areas in the institution vulnerable to corruption and unethical conduct and take targeted preventive measures.
- iii. Develop and implements an Institutional Integrity Action Plan outlining specific anti-corruption objectives and strategies tailored to the institution's needs.
- iv. Ensure full compliance with national anti-corruption Action Plan.
- v. Conduct regular compliance reviews to assess the institution's compliance with national and international anti-corruption laws, including the Anti-Corruption Act No. 9 of 2023, and identify areas for improvement.
- vi. Ensure compliance with Asset Declaration requirements for all public officials and employees, and manage conflicts of interest in accordance with CIABOS regulations and the Anti-Corruption Act No. 9 of 2023.
- vii. Establish a secure system to receive and manage complaints related to corruptions and unethical conduct in the institution; ensure that all such complaints are promptly addressed by relevant officials or units; and provide regular feedback to the parties involved, ensuring transparency and accountability. If necessary, refer relevant facts, finding or information to the CIABOC for investigation under the Anti-Corruption Act.
- viii. Develop and publish a Citizen's Charter outlining services provided by the institution.
- ix. Establish and enforce policies that promote ethical governance, including a standardized code of conduct to be adhered to by public officials.

- x. Implement measures, including training and awareness creation, to motivate employees to commit to anti-corruption principles.
- xi. Act as the institutional focal point for the National Anti-Corruption integrity Assessment, ensuring that the institution participates in and aligns with the integrity assessment processes, as guided by CIABOC and the national anti-corruption framework.
- xii. Maintain liaison with the CIABOC to receive ongoing guidance and support IN EXCUTING THE Unit's duties.
- xiii. Produce periodic and annual reports summarizing the IAU's activities, progress in anti-corruption initiatives, challenges faced, and recommendations for further actions.
- xiv. Collaborate with private sector stakeholders to plan and implement integrity development programs.

Composition

Internal Affairs Unit – Labour Ministry - Contact Information

	Internal Affairs Unit staff	Officer's Name	Whatapp Number	Email address
1	Head of the IAU	Ms. T.P. Muditha Pathmajay Additional Secretary (Development)	0718123025	leagl@labourmin.gov.lk
2	Integrity officer of the Ministry of Labour	Mr. P.D. Chandana Pathirage Director (Development)	0712273538	pstchandana@gmail.com
3	Integrity officer of the Department of Manpower and Employment	Mrs. C.K. Wijemanna Additional Director General	0776182082	kumudinichampa@yahoo.com
4	Integrity officer of the National Institute of Labour Studies	Mrs. W.D.D. Weerathunga Administrative Officer	0776911027	Deepikaweerathunga2@gmail.com
5	Integrity officer of the National Institute of Occupational Safety and Health	Mr. P.M.C.K. Perera Assistant Director (Finance)	0773956382	mohan@niosh.gov.lk
6	Integrity officer of the Shrama Vasana fund	H.W. Thilakarathne Manager	0712809917	Thilak22@hotmail.com
7	Member – Foreign relations division	Mr. B.Vasanthan Senior Assistant Secretary (Foreign relations)	071-8249900	bvasanthan@yahoo.com
8	Member – Accounts division	Mrs. S.S. Shiroma Nandani Chief Accountant	075-2261785	shiromanandani@yahoo.com
9	Member – Planning division	Mrs. M.P.D.C. W.Kumari Deputy Director (Planning)	071-6897218	Kuma_lg@yahoo.com
10	Member -Procurement Division	Mrs. S. Luxiga Assistant Secretary (Procurement)	0779265869	skluxi@gmail.com
11	Member – Legal Division	Mrs. W.P.A.G. Wijesooriya Legal Officer	0763526589	gayaniew1@gmail.com
12	Member - Media Unit	Mr.W.K.S. Kumara News Officer	0718000103	sarathkalugamage@gmail.com
13	Member	Ms. S.R. Thenuwara Development Officer	0712833681	sawanithenuwara3@gmail.com
14	Member	Mrs. W.A.R.H. Wanniarachchi Office Employee Service	0719596380	hasiniwanniarachchi35@gmail.com
15	Member	Mr.W.A.A.S.Senarathna Driver	0765603863	Anuradhasanjeewa234@gmail.com