

**Application for registration of vehicle importing institutions to facilitate the importation of vehicles by emigrant workers holding licenses for the importation of fully electric vehicles under the Ministry of Labour and Foreign Employment Circular No. 02/2022 and dated 31.08.2022.**

1. Business registration number and date:
2. Company Name as per the Business Registration Certificate:
3. Address of the location as per business registration certificate:
4. Name/Names of Business Owner/Owners (Company or Authorized Person):
5. Personal address of the business owner (in case of sole proprietorship):
6. Landline number of the institution: - ..... Fax: - .....
7. Mobile phone number:
8. E-mail Address (actively in use): -...
9. Vehicle Make Expected to Facilitate:
10. The following documents shall be submitted along with the application.
  - i. Copy of Business Registration Certificate
  - ii. Relevant documents to prove 5 years of experience in importing vehicles.
  - iii. Documents proving the number of employees and the payment of contributions to the Employees' Provident Fund and the Employees' Trust Fund
  - iv. Copies of certificates given by the importer/exporter that the used batteries are disposed of in accordance with approved/standard procedures/methodologies (with signature and stamp of an Authorized officer on the letterhead).

I agree to the conditions mentioned in Annexure 2 of the notice. All documents indicating compliance with the said conditions are submitted herewith. I am well aware that the Ministry of Labour and Foreign Employment has the authority to take legal action if the documents submitted for registration are found to be fake.

Signature:

Designation:

Official Stamp: